

501.3D Marquees

A marquee shall be supported entirely by the building. Any drainage from the marquee shall not fall on, or drain across, the sidewalk.

501.3E Memorial/Historical Plaques and Blue Star Memorial Markers

No-Fee permits may be issued for the placement of memorial plaques or markers within the right of way for commemorating persons, events, or historical places. The placement of plaques and markers within the right of way is administered under two programs: the Memorial/Historical Plaques Program and the Blue Star Memorial Highway Program.

Under the Memorial/Historical Plaques Program, placement of a memorial plaque must be authorized by the California Legislature through a concurrent resolution before an encroachment permit is issued.

The Blue Star Memorial Highway Program designates various State and national routes as Blue Star Memorial Highways in tribute to the men and women of the nation's armed forces. The program was established by the National Council of State Garden Clubs, Inc. It allows placement of markers and minimal planting (e.g. planting that is incidental to the markers) only on highways or highway segments designated by the California Legislature as Blue Star Memorial Highways.

The Office of State Landscape Architecture is responsible for coordinating Blue Star Memorial Highway activities within the Department and will answer inquiries regarding the program. Policies and procedures for the Blue Star Memorial Highway program are outlined in the Project Development Procedures Manual.

The permittee is responsible for the cost of all labor and materials involved in providing and installing plaques, markers, and landscaping. As a condition of the permit, the permittee must maintain the plaque or marker. If a plaque or marker is vandalized or accidentally damaged, the permittee is responsible for its restoration, replacement, or removal.

When someone other than the permittee performs the work, a fee exempt double permit is required.

An encroachment permit is **not** required for plaques or markers installed and maintained by Caltrans such as:

1. Objects, monuments or markers that mark registered historical places.
2. Signs or plaques at the boundaries of districts for which the California Legislature has designated names by concurrent resolution.
3. Signs and plaques marking memorial named highway facilities.
Refer to Streets and Highways Code Section 101, Public Resources Code Section 5023 and 5024, and to the MUTCD and CA Supplement (Section 2D.49, Signing of

Named Highways) for information on these markers. Requests to place markers covered by these sections should be directed to the District Director.

Another type of memorial is the roadside memorial, which consists of objects such as: white crosses, wreaths, flowers, personal items, etc. They commemorate the memory of loved ones that died while traveling on a particular State highway. Placement of roadside memorials is not allowed in the State's right of way unless required by specific legislation. As in the Memorial/Historical Plaques Program, legislative action must occur before an encroachment permit is issued.

501.4 Adopt-A-Highway, Adopt-A-Mission Bell Permit Code AH

The fee exempt permit issued for the Adopt-A-Highway (AAH) Program allows participation by individuals, businesses, corporations, and organizations for roadside enhancement involving: litter removal, sweeping, rest area maintenance, seedling tree planting, wildflower planting, graffiti removal, and installation of Mission Bells in the State right of way. In recognition for their participation, signs are placed within the right of way identifying the volunteer group. Generally, the signs identify the contributor but not the product or services they sell.

Participants in the AAH Program may adopt segments of a highway and have the work performed through an agreement with volunteers or by contract with professionals. Certain highway segments may not be appropriate for volunteers because of high traffic volumes, steep slopes, poor visibility, etc. Such segments, however, may be suitable for entry by professional contractors.

When a contractor is hired, districts should issue a fee-exempt double permit to the party actually performing the work. The double permit shall include all applicable provisions including general provisions, any special provisions, liability insurance, etc. Bonding is not required.

AAH volunteers are required to follow procedures described in the Caltrans' Safety Manual. Any deviations from the Safety Manual that are allowed shall be in writing and in possession of the manager in charge of volunteers.

Standard Special Provisions (SSPs), which includes Safety Requirements (see Appendix K), emphasize the safety of inexperienced or youthful participants working in roadside areas with no Caltrans supervision. These SSPs shall be included in their entirety in all AAH Permits; any deviations must be reviewed and approved by Headquarters Permits. Any highway segment that does not allow the total use of these SSPs should not be included in the AAH Program.

A sample AAH Application for wildflower and tree planting, litter pickup, and graffiti cleaning, and Mission Bell adoption is shown in Appendix D.

For additional information on the Adopt-Highway Program refer to the Caltrans publication titled, "Catrans Adopt-A-Highway Program Guidelines and Coordinators Handbook."